

APPLICATION FOR CI 295 EXCEPTIONS

NAME: _____ PSU ID #: _____

PSU EMAIL: _____ SEMESTER: _____ **T or R or Either** PREFERENCE: _____

Beginning, Fall 2008, enrollment of CI 295 requires two full-day field study trips during the course of the semester, plus weekly class attendance from 1:35 – 2:50 PM on **either** Tuesday or Thursday. The University registration system will not permit students to register for CI 295 **and** other day class(es) that occur on Tuesday and/or Thursday.

A student who desires to take CI 295, plus other course work on a Tuesday and/or Thursday, needs to provide verification of approval from **both** his/her advisor **and** the instructor of any conflicting courses. *Applications are considered on the basis of exceptional need.*

STUDENT NOTES:

- 1) Note below the courses that are in conflict with CI 295.
- 2) *If you are already scheduled for CI 295, please complete and take the attached drop/add form to the department(s) offering the conflicting courses for scheduling of any additional course(s).*
- 3) You may not schedule CI 295 and SPLED 400 the same semester!!

Course name and number:

Section number:

Schedule number:

ADVISOR: Please verify the *absolute* necessity for this student to take courses noted above in the same semester. Your signature indicates approval to do so.

Advisor's signature

Date

Advisor comments:

COURSE PROFESSOR/INSTRUCTOR: Your signature indicates your consent to permit the named student to miss two classes throughout the semester in order to attend required field trips for CI 295, an introductory field experience required for her/his admission into a teacher education program of study. Please make note of the following:

- C&I (College of Education) is **not** "requesting" that this student miss your class. The STUDENT is initiating this request in order to complete required course work in a reasonable and realistic time frame.
- The decision to grant permission is yours alone.
- If permission is granted, students are responsible for any and all information and course work missed on the two field trip days.
- Student will miss **either** a Tuesday or Thursday (not both) during a given trip week, depending on the CI 295 section.
- The two trips will not be scheduled back-to-back, and *likely* will occur during the middle third of the semester. Students will provide specific trip dates at the start of the semester.
- **Contact Dr. Alicia Mc Dyre or Dr. Eve Shellenberger in the field experience office at 865-1734 with questions or concerns.**

Professor/Instructor's signature

Date

Professor/Instructor comments: